

Cass Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: 7/9/2023

Time: 7.30

Venue: Steadfast

Present

Jenny Healey (chair) Marjorie Russell (minutes Secretary) Warner Russell, Taka Kuze, Ine Schils,

In Attendance

Staff members: Rodney Chambers. Board liaison members: -

1. Apologies

Liz Hales. Noraini Abbas, , Tracy Prince, Jeremy Webb, David Taylor, Karen Banwell, Chris Nee.

Marjorie Russell / Jenny Healey

2. Declarations of Interest

Record members' declarations of interest as they arise throughout the meeting. None registered.

3. Public Forum

- 3.1 Record any member of the public who addresses the Committee, the purpose of their presentation, and any action taken by the Committee.-N.A.

4. Confirmation of Minutes

That the minutes of the previous meeting held on 21st of June 2023 confirmed.

Warner Russell /

Jenny Healey

5. Matters Arising

- 5.1 Track to Summit: Warner, Jeremy, Gary, and Ine have walked and worked on the track.

Warner has marked and weed-eated the track from the lower end. Nick Singleton walked track with Warner.

Feedback from him was very positive. The rangers are working down from the Summit Road. Goal to

complete track by end of October.

5.2 Picnic Tables. Two are in place. One more to find suitable spot.

5.3 All plants have been planted. Further plants ordered for next year.

A. Further planting on Pony point, Eucalyptus . Jenny has ordered variety of plants . Order plants for dry conditions for eucalyptus area.

B. Fire retardant for boundary with neighbours at Steadfast.

C. 400 Kanuka as well other plants to stabilize the hill near the Western slip and in the dead poplars.

10 metre fire strip weed eaten by Navy last year. Needs to be done again. Rodney.

5.4 Planting for 2024. Plants to be paid for by CCC. Whaka ora, /Ecan regional council will pay for plant protectors and mats. Perhaps start planting in June if weather/soul conditions allow. Poplars to be managed. All dead. To be left to topple. Proactively to be taken down, those near track etc. for safety.

6. Health and Safety

6.1 Drainage and slippery area outside drill hill

6.2 No shelter, or toilet for people working or visiting the reserve.

6.3 Negotiate use of toilet with with Cadets

7. Correspondence

7.1 Simon Bannister. Interested in being involved supplying Macrocarpa bench on the Pony Point track.

7.2 Megan Carpenter replied re “natural play ground” (Jenny and Martin went to view timber off the wharves. For the features for play ground). Where will the play ground be located ?

Megan Carpenter (CCC) does not see a play ground in original plan. She had parking concerns.

7.3 Jenny has already talked with CCC roading engineers Wayne Anisy and Andrew Hensley who suggested Cutting back vegetation on both sides of Governors Bay Road. Action: Rodney Chambers will address this

8. Staff Financial/Operational Report

8.1 No reports

9. Update from Working Groups

9.1 Oct 8 River Church releasing, Warner and Marjorie

9.2 End Oct early November WSP with 25 people, releasing. Rodney yo follow up.

9.3 Further volunteers for releasing are required..

10. General Business

10.1 Memorial planting went well

10.2 Corsair Bay advisory role? Keep talking with Paul

10.3 Tools have arrived – they are in Russell’s garage. Warner suggests shed inside bunker for storage. We request Paul and Rodney to organise secure storage for tools in bunker.

10.5 Rodney: digger to clear behind bunker and loosen door – on Bunker 10.

10.6 Drain/ pipe required for drill hall drainage. Rodney

10.7 Water to new planting. Pump. Could Matt Rose come and look at what is needed at Steadfast and the eucalyptus?

10.8 Release day Saturday. 16th at Steadfast. Contact the environment club Cashmere School. . Contact Kendra Burges-Naude. Jenny to organise

10.9 Water quality Signs . Keep water clean signs to be organised.

10.11 Paul: community board has in principle approved lease on buildings to Sea Cadets. New Buildings will be consulted on with community.

10.12 Warner has done 75 hours since May.

10.13. Liz Hales has sent written note, asking for Parks action on the access way to the beach from from Harbourview Terrace. There has been concern about it from locals about it being unsafe. It is slippery and has not been maintained. The park truck got stuck on it. Locals have done Snap, Send, Solve, with no result. Liz attempted to address it . Could you please check the situation Rodney .

11. Next Meeting

Wednesday the 1st of November, Steadfast. 7.30.

The meeting closed at pm. 9.15