

Awaiti Reserve Committee
Meeting Minutes

Minutes of the Ordinary Meeting Held:

Date: 23/8/23

Time: 4pm

Venue: Meeting Room at Little River Service Centre

Present: Dean White (Chairperson), Sheryl Stanbury, Tori Peden, Bruce King.

In Attendance: Fiona Waghorn (CCC), Lyn Leslie (Community Board Rep), Sarah Marsh (LRWCT), Ben Marsh.

1. Apologies

Nil

Dean/Bruce Carried

2. Declarations of Interest:

Sarah Marsh (LRWCT) re Coronation Library Update

3. Public Forum

Nil

4. Confirmation of Minutes

That the minutes of the previous meeting held on 10 August 2022 be confirmed

Bruce/Dean Carried

5. Matters Arising

1. Fire Brigade are going to remove the scrap metal in the Domain. Dean suggested we have a working bee to tidy up around the back of the changing sheds in early November when the grounds are dryer and firmer.

2. Bruce has kindly offered to maintain the tennis garden.

6. Health and Safety

Nil

7. Correspondence

Inwards

15/9/22 Katie Matheis Banks Peninsula Governance Advisor – Reserve Committees Final terms of reference

9/11/22 Natasha McDonnell Bank Peninsula Governance Advisor – Introduction and advising RMC discharge of existing committees from 28/12/23

17/11/22 Advisor Western Valley gate has been repaired.

22/11/22 Jane Harrison – advising bank accounts are to be closed under new committees next year.

24/1/23 Natasha McDonnell & Jane Harrison – updating process for election of RMC members.

9/2/23 Natasha McDonnell – advising that Lyn Leslie is Community Board rep for the Awaiti Reserve Committee.

22/5/23 Jane Harrison – Apology and Reserve Committee-Reserve Schedule.

29/5/23 Adrianna Hess – New BP Governance Advisor – requesting unconfirmed Triennium Election Minutes and meeting dates for 2023.

4/7/23 Sarah Marsh requesting a meeting with me to update Coronation Library Plan.

11/7/23 Natasha McDonnell – Copy of Reserve Committee Handbook and advising induction meeting dates.(subsequently cancelled)

25/7/23 Chloe Marks – advising LeRace taking place in domain 22 March 2024

Outwards

Responses to above

8. Staff Financial/Operational Report

Opening Bank balance	1/9/22	\$4205.13
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Income:	28/2/23 Interest	20.83
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	3/7/23 J Trist/Lease	1776.50
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Payments:	2/9/22 BP Rugby Club – Water Pump assistance	1000.00
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Closing Bank Balance:		\$5002.46
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We do not have internet banking but able to transfer to accounts by Sheryl and I going into the bank.

We need to pay Bruce King \$250.00 for bulbs.

Dean/Sheryl Carried

9. Update from Working Groups

Sarah Marsh from LRWCT reported the following on the Coronation Library:

Work will start very soon, maybe spring.

Lifting the Library 450ml – redoing floors and gutting inside. The Committee would like to be kept informed of the removal of the wooden shelving as we feel it should remain but understand if it has to be removed. Will need re-bricking as well.

They are putting toilets in the old kitchen with internal access.

They are decommissioning the 2 old fires in the library.

Might put a heat pump in.

Might put in more power sockets and better electricity efficient lighting.

Parking in Sale Yards (on original plan 2007). We, the committee, suggested it be fenced off.

They are building external storage and Sarah has asked for a footpath but it has not been confirmed.

They will be running the septic to the Clubrooms. Sheryl asked that the Banks Peninsula Rugby Club be informed of this move as they pay the bill for the tank to be emptied.

Sarah has asked Bruce King if he would help with gardens around the Library.

Sarah also reported that Waka Kotahi are funding a shared pathway from Puaha to Church Road turn off. CCC are funding the pathway from Church Road to meet on Western Valley Road.

10. General Business

1. Fiona will look into a truck load of sawdust for Bruce's garden.

2. Sher will look at putting the tennis nets up soon!

3. Dean to put in a CSR to remove the toilets by the show shed.

4. Dean circulated Goals for 2019/22 to be updated:

a. Need to erect a sign saying Children Crossing by the Community Centre.

- b. Dean would like to see something done with the Pavilion. Dean will contact the heritage committee.
- c. Approach LRWCT re lighting for the domain.
- d. Add to the Historical info about the Coronation Library.

11. Next Meeting

8/11/23 at Little River Service Centre at 4pm

MEETING CLOSED 5.20pm