

Okains Bay Reserve Committee Meeting Minutes

Minutes of the Ordinary Meeting held:

Date: Wednesday 18 October 2023

Time: 5pm

Venue: Okains Bay Campground Office, Okains Bay

Present

Wayne Kay (Chairperson), Sharon Henderson, Graeme Page, Richard Boleyn,
Judy Thacker, Nick Thacker and Lester Fletcher, Colin Jacka.

In Attendance

Amour-Jane Ryan. Via video link Stacey Te Pohue Rose, Denise Tully and Colin Jacka (on way to meeting).

1. Apologies

Aaron Leith, Nigel Intemann, Richie O'Malley, Michelle Wallis-Hartley and Asif Hussain.

2. Declarations of Interest

Nil.

3. Public Forum

Nil..

4. Confirmation of Minutes

That the minutes of the previous meeting held on 16 August 2023 be confirmed.
Graeme / Judy Carried.

5. Matters Arising

5.1 WWII plaque Judy discussed the proposed agreement from the CCC was a generic agreement and extremely complicated with financial expectations that make it hard for the Okains Bay Museum to meet. A loan agreement from the Museum has been sent through to the Council by Wendy Riley for consideration. The Board determined they had already agreed to the loan of the plaque and would leave for Colin to sort between the CCC and the Museum.

5.2 Consents for cabins. Colin confirmed resource consent has come through and the project is ticking along.

6. Health and Safety

6.1 Quite a few trees came down with recent weather events. Fulton Hogan have removed dangerous trees and will be back next week to finish the job..

6.2 Pest control has been through the campground twice and shot over one hundred and fifty rabbits and hares.

7. Correspondence

Inward

7.1 Aug 23 email from Natasha McDonnell re: Okains Bay Reserve Committee meeting minutes have been added to Banks Peninsula Community Board meeting agenda.

7.2 Sep 22 email from Banks Peninsula re: Receive Committee Handbook. FTA.

7.3 Sep 29 email from Okains Bay Museum re: WWII plaque. FTA.

7.4 Oct 9 email from Wayne Kay re: agenda for upcoming meeting on Oct 18. FTA.

7.5 Oct 16 email from Delia Walker re: WWII plaque.

7.6 Oct 16 email from Helen Brown re: WWII plaque.

7.7 Oct 16 email from Denise Tully re: Aaron Leith and Denise joining meeting via video link,

7.8 Oct 16 email from Stacey Te Pohue Rose re: joining meeting via video link.

7.9 Oct 16 email from Nigel Intemann re: apology for meeting.

7.10 Oct 17 email from Colin Jacka re: financials and video link for meeting.

7.11 Oct 17 email from Asif Hussain re: apology for meeting.

7.12 Oct 17 email from Richie O'Malley re: apology for meeting.

7.13 Oct 17 email to Amour-Jane Ryan from Tom Boleyn re: boundary fence and Poplar trees on boundary with campground property. Discussion around fence line and

responsibilities. Amour to speak with Fulton Hogan and ask for price to fell Poplars. Condition of fence will also be assessed.

7.14 Sep 21 letter tabled by Wayne re: Update of contact details from Leasing Team at CCC. Colin to follow up.

Outward

7.1 Aug 17 email to Delia Walker re: draft minutes.

7.2 Aug 21 email to All re: Minutes of meeting held on Wednesday 16 2023.

7.3 Sep 21 email to Natasha McDonnell re: contact details for Okains Bay Reserve Committee members.

7.4 Oct 4 email from Linda Burkes re: Open Agenda BPCB meeting on Oct 9. FTA.

7.5 Oct 10 email from Okains Bay Museum re WWII plaque loan agreement. FTA.

7.6 Oct 10 email from BP re: Reserve Committee Handbook. FTA.

8. Staff Financial/Operational Report

8.1 Financial reports for July, August and September were discussed.

8.2 The camp is already booked to capacity over New Year and all looking good for a busy season.

8.3 Graeme discussed some points with Colin and said an Annual Report with monthly costs would be helpful in understanding the operational costs.

Financial reports have been received and discussed.

9. Update from Working Groups

Nil.

10. General Business

10.1 Potholes by cattlestop. Colin will chase the roading team at CCC.

10.2 Discussion re: caravan without WoF and REGO. This is being sorted with the owner who is currently in Ireland and is ongoing.

10.3 Redevelopment of the area down at the river end of the campground is still being developed.

10.4 Amour mentioned invasive weed growing throughout the camp that will be addressed at the end of season. It is proving to be a problem in sandy, coastal areas.

10.5 Trees behind the riverside ablution block have not all been removed but the task is ongoing.

10.6 Richard suggested trying to get soil from developments in Robinson's Bay where

they are putting sewerage ponds.

10.7 Judy asked about the wilding pines behind the toilet block and Colin said they are going to be pulled out..

11. Next MeetingMeeting

The Committee decided to reschedule the next meeting to Wednesday 13 December 2023 at 5 pm in the campground office.

Meeting closed at 6.02 pm.

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