

Cass Bay Reserve Committee MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Wednesday 1st November 2023

Time: 7.30

Venue: Drill Hall, Steadfast Cass Bay

Present

Jenny Healey (chair) Chris Nee (Dept Chair) Marjorie Russell (minutes Secretary) Warner Russell, Liz Hales, Tracy Prince, Jeremy Webb,, Ine Schils, 久世たかお (TakaKuze).

In Attendance

Staff members: Paul Devlin, Board liaison members: Tyrone Fields

1. Apologies Hēmi Korako, Noraini Abbas Warner / Marjorie

2. Declarations of Interest

N/A

3. Public Forum. N/A

4. Confirmation of Minutes. Jenny/ Warner

5. Matters Arising

5.1 Track to summit. John Fitch initial cut all the way up in Whakaraupo Reserve. Warner has cut to fence in Steadfast. Paul reports that Council will proceed with further work on the whole track this month and will use a summer work labour. To be completed by Christmas.

5.2 Planting days went well.

5.3 Pony Point: Warner and John Fitch have extended water line to get to new planting under Eucalypt trees

5.4 10 metre fire strip at Steadfast will be weedeater/cut – Rangers

5.5 Next year planting. Funding for plants from CCC Parks budget. Funding for protectors and canes from council as Ecan have reduced money..

Liz asked where planting would go. Fire retarded plants on boundaries.

Planting to be done under poplars and on the slip. Also, easy Community planting day near boundaries

Army offered help with planting: need to work in a date to suit them. Perhaps July as June not suitable

5.6 Tree trimming on road. Evidence of competence of army personnel to use chainsaws required. Rodney to mark out where to cut.

5.7 Dead branches on track up to Pony Point. Drag out dead wood and put it through chipper. Possible working bee.

5.8 Can Warner and other volunteers be approved to use chain saws? Big step for council to approve. Paul will work on it.

5.9 Whaka Ora Pest Programme have started setting traps, checking traps by trained volunteers through all the local reserves.

5.11 Wood from LPC. No further movement, Jenny will follow up again.

5.12 Playground replacement in Cass Bay – Jenny asked that council keeps it in the LTP budget. Note Tyrone.

5.13 Megan Carpenter approved use of wood in a natural style playground, in Steadfast, as shown by Jenny

6. Health and Safety

See chain saw use as above.

Toilet block – Use lock box for key for toilet when cut and installed. Chris to action.

7. Correspondence

Will Todhunter, Ecan re budget being cut back. Jenny asked Paul if Parks can cut one dead poplar and willows in the stream. Paul to action

8. Staff Financial/Operational Report

10. General Business

10.1 Warner and Marjorie reported that their church, River Apawaho, had a work party, Sunday Sept 3, releasing, weedeating 24 people.

10.2 Friday 9.00am Nov 3rd this week, WSP volunteers coming. Rodney and John, Liz, Jenny, Warner, Tracy will all turn up to help. Rodney providing barbeque. Toilet block to open.

10.3 Sunday 5th Nov - Weed whacking working bee at playground. Duke of Edinburgh and Cashmere students to attend plus local volunteers. 10-12.

Sunday, Monday, Tuesday, Thursday and Friday- Organiser, Katy D. WOPP working at Steadfast on setting and monitoring traps. also – frontiers abroad students doing releasing.

10.4 Jenny asked for a budget from Council to feeding volunteers. Paul said to give him the requests before needed.

10.5 Working Party 26th November, birthday, may be 20 30 people coming. Conservation volunteers to organise.

10.6 29th November Christ College boys. cleaning up on pony point. Watering plants. Trailer to be delivered to Pony Point by Paul.

10.8 December – watering. Jenny to organise volunteers.

10.9 Volunteer hours: Warner Russell -21.5hrs, Marjorie Russell, 5.5hrs. Jenny 35 over last two months. Liz 35 for this year. Jeremy 5

10.10 Paul: Digger behind bunker. In pipe – contractor arranged. Tidy bunker 10. Plan extension of utilize buildings on other side.

10.12 Matt Rose: extension of irrigation

10.13 Jenny suggested there be notices Information warning re: onga onga. Paul reported that onga onga may only be cut back near trails and traps.

10.14 Paul: Replacement of Po: insurance etc organised. Kane Te Whare will be the carver, artist. Jenny said there will be a garden around Po and Totara. Approved by Rapaki. Rocks around the picnic table or perhaps a boarder with Port timber. Jenny and Paul to do landscape plan.

10.16 15th March 2024 Official memorial day at 51 tree planting as 5 years since the terror attack. Jenny, Cathy and Noraini organising. John has put very good signs up the new track

10.17 Jenny asked if the upgrade to the original uphill track to Pony Point can be finished before the 15.4.24. Funding should come from the H2H fund or Parks.

10.18 Liz asked about walkway from Harbourview Terrace to the beach which has been hazardous in winter. No action yet. Paul to enquire.

10.19 Community Board. All financial pressure. But continue on as usual said Tyrone

Head to head walk way budget cut, but progress is being made with sections being established. Coastal hazard assessment needs to be taken into account.

11. Next Meeting

Wednesday 31st January 2024

The meeting closed at 8.45