

Awaiti Reserve Committee  
Meeting Minutes

Minutes of the Ordinary Meeting Held:

Date: 22/11/23

Time: 4pm

Venue: Meeting Room at Little River Service Centre

Present: Dean White (Chairperson), Sheryl Stanbury, Tori Peden, Kerri Bowen CCC, Jane Harrison  
attendance by Teams.

1. Apologies: Lynn Leslie Dean/Sheryl Carried

2. Declarations of Interest: Nil

3. Public Forum: Nil

4. Confirmation of Minutes

That the Minutes of the Reserve Committee meeting held on 23 August 2023 be confirmed.  
Tori/Sheryl Carried

5. Matters Arising:

1. Dean will check with Bruce whether he received a load of bark for the Coronation Garden.
2. Sheryl and Ella put the tennis nets up.

6. Health and Safety:

Sheryl reported that there were a lot of branches in the domain. Tori to Snap/Send/Solve.

7. Correspondence:

Inwards

1/9/23 – Sarah Marsh – LRWCT Invite and summary of meeting at Coronation Library site.

5/9/23 – Fiona Waghorn advising she is leaving CCC Parks and will not be attending RMC meetings.

Kerri reported a replacement should be found by January 2024.

16/10/23 – Maria Adamski responding to request for old toilet block removal.

Jane reported this would not be in the budget before July 2024.

20/11/23 – Natasha McDonald – Governance Advisor informing that staff member who was to be working on triennial plan has left.

Outwards

8/9/23 Request to remove old toilet block.

20/11/23 Inquiry to Natasha McDonald on how to proceed triennial plan.

8. Financial:

Opening Balance	1/8/23	\$5002.46
Deposit Interest	31/8/23	47.66
Closing Balance	31/10/23	\$5050.12

Dean to talk to Bruce re expenses owed to him. We still owe him \$250.00.  
Jane reported that CCC will close the account very soon.  
Dean/Tori Carried

9. Update from Working Groups:

Sarah Marsh – LRWTC

1. Coronation Library – Consents process is happening. Dean reported he met with Richard (CCC) and Sarah (LRWTC) to discuss the car parking to make sure it would not impede the Banks Peninsula Show.

10. General Business:

1. Triennial Plan – 2 years and 3 months left.

Dean would like the Tennis Pavilion repaired before it is in total disrepair. Dean to ask Maria the heritage status. Tori thought maybe it could be a Community Project where we could ask LRWTC if they could help and use local contractors.

2. Jane to look into the Morice Reserve to see who should be maintaining it.

3. Scrap Metal and other metal fences behind the toilets. Dean to ask Pete Wright who he used and get their number.

4. Safety Sign at the Community Centre/speed bump – Kerri to organise.

5. The need of lighting in the Domain is still an ongoing project. Jane will email Recreation Officers to see if anyone has been involved with applying for funding. Tori will talk to LRWCT about this also.

6. We need to find someone who can do a historical display board for the Coronation Library.

11. Next Meeting:

21/2/24 at Little River Service Centre at 4pm

MEETING CLOSED 5pm