

Stanley Park Reserve Committee MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: 15/11/2023

Time: 9:30 am

Venue: CCC Akaroa Servis Centre Boardroom

Present

Rod Naish Chair, Elizabeth Haylock, T Richardson, Chris Mangles, Grant Ryan, Barry Brunton, Kit Grigg

In Attendance

Kerri Bowen, Delia Walker

1. Apologies

Peter Haylock

2. Declarations of Interest

Nil

3. Public Forum

Nil

4. Confirmation of Minutes

The minutes of the last meeting, which took place on the 16 August at the Akaroa Yacht Club, are correct.

Moved: Kit Grigg / Seconded: Chris Mangles

5. Matters Arising

- I. The track by the kissing gate is damaged and requires fixing. The steps below the kissing gate require maintenance. Kit raised the point that nothing has been done so far to rectify the situation.
- II. Fiona Waghorn has left her role as a Community Park Ranger. Mario is now the contact.

- III. Mario has removed the big broken Totara tree. He has also removed the onga onga and muehlenbeckia. A great job done.

6. Health and Safety

"The risk register for the park has been updated identifying one new High risk issue and two Moderate risk issues that need to be addressed urgently to prevent injury.

We ask that staff open this and action.

<https://docs.google.com/document/d/1vtHTFEv67ggLhzKnGrNsWMhZCmPVx5l8D5wBdaqMZHg/edit?usp=sharing>"

7. Correspondence

Inward: From Fiona Waghorn. Outcomes for the Triennial operational maintenance plan.

Outward: Natasha McDonnell email addresses of the committee.

8. Triennial Plan

Delia spoke to us about her involvement management plan.

9. Update from Working Groups

nil

10. General Business

- I. Barry sought clarity that section 25A and 25B Penlington Place are part of Stanley Park. This was confirmed as correct by Delia.
- II. Chris Mangels is going to write a thank you card to the Akaroa Yacht Club for the use of the club rooms for past meetings.
- III. Grant raised the fact that the jobs on the health and safety document have not been started. Delia is to make sure all relevant council staff are on the same page about this live health and safety document.
- IV. It was noted that we need to send Kerri a link to the health and safety document.
- V. Delia gave us a talk about the management plan and helped us to understand that link between the multiple CCC plans.
- VI. Frustration shown and conveyed to Delia about the state of the main tracks. Delia will follow up with the processes involved to remedy this through funding from the triennial plan.
- VII. Note that we need to cc Kerri into all discussions and invite her to the future meetings.
- VIII. Rod raised health and safety and wanted to yet again formally raise the issue of the substandard tracks with the CCC.
- IX. Delia, Liz, Rod and Kerri are going to walk the park and look at issues post this meeting.
- X. Future meeting times to be changed to 13:30.

Meeting dates for 2024 booked and confirmed, Akaroa Service Centre.

To be held at Akaroa Service Centre Boardroom, 13:30.

Wednesday February 21st

Wednesday May 15th

Wednesday August 21st

Wednesday November 20th

11. Next Meeting

Wednesday 21st February 2023 at the Akaroa Service Centre Boardroom.

The meeting closed at 10:45 am.

UNCONFIRMED