

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 15 January 2024
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present : Chair Fiona Barnes
Committee Jacque McAndrew, Geoff carter, Ian Whenmouth
In Attendance: CCC Representative Colin Jacka
BPCB Representative Nil
Managers Tracy
Visitors Nil

1. **Apologies** Dale Hayes, Bruce Watts

Motion: That the apologies be accepted.

Moved: Fiona Seconded: Geoff Carried

2. **Declarations of Interest** Nil

3. **Public Forum** Nil

4. **Confirmation of Minutes**

Motion: That the minutes of the previous meeting held on 18 December 2023 be confirmed

Moved: Jacque Seconded: Ian Carried

5. **Matters Arising**

5.1 Two truckloads of water had to be brought in and water was still low at the end of last week (14th January)

6. **Health and Safety** Nil

7. **Correspondence**

Inward: Derek Bull - request to go on the waiting list
Sheryl Lee - relinquishment of sites 97 & 98
Julie and Steve Gunby - request to add their four children as annual site holders
Outward: Doreen Parakura - wanting to add granddaughter as shared site holder
Julie Rush - achievement of 26 stay nights waived

Motion: that the Inward correspondence be accepted and the Outward be approved

Moved: Fiona Seconded: Geoff Carried

8. **Staff Financial/Operational Report**

Motion: That the Financial Statements for December 2023 as presented be received.

Moved: Ian Seconded: Jacque Carried

9. **Update from Working Groups**

Manager's Report

One of the fridges in the kitchen has failed. Colin suggested that it be swapped out with the one from the pavilion.

Could we get Oscar to install one more 25,000L tank to prevent water shortages? The ladies' showers have been dropped down to 4 minutes again.

The Cub Cadet mower was not performing well and has been taken to Stihl in Christchurch for replacement of the coils and a service.

It has been noted that annual site holders have been dumping their renovation waste (carpet, wood, metal and lino) into the red bins, filling up the bins unnecessarily and costing the camp dump fees.

The basketball hoop support has been broken. It may be possible to sleeve it and sink it into the ground.

Tracy to follow up with Kylee and Dale.

Oscar will be asked to install the 5,000L auxiliary tank at the pump station as soon as he can fit it in.

General maintenance tasks will continue as the camp numbers start declining and preparations for Waitangi Weekend commence.

CCC Rep Report

10. General Business

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 19 February 2024