

Duvauchelle Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting held:

Date: Monday 19 February 2024
Time: 5.30pm
Venue: Duvauchelle Community Centre

Present : Chair Fiona Barnes
Committee Jacque McAndrew, Bruce Watts, Ian Whenmouth
In Attendance: CCC Representative Nil
BPCB Representative Nil
Managers Dale Hayes
Visitors Steffi Brightwell (Community Development Advisor, Akaroa and Bays)

Fiona welcomed Steffi to the meeting, and Steffi gave us a brief description of her role and how she could promote our concerns.

1. **Apologies** Geoff Carter, Colin Jacka
Motion: That the apologies be accepted.
Moved: Fiona Seconded: Bruce Carried
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**
Motion: That the minutes of the previous meeting held on 15 January 2024 be confirmed
Moved: Jacque Seconded: Fiona Carried
5. **Matters Arising** Nil
6. **Health and Safety** Nil
7. **Correspondence**
Inward: Sheryl Lee - sale of caravans on sites 97 & 98
Tracy & Kylee MacLeod - request for boat compound storage
Outward: Derek Bull - approved to go on the waiting list
Julie & Steve Gunby - request for additional site holders declined
Jon & Claire Green - welcome as new annual site holders
Maurice & Jill field - welcome as new annual site holders
Motion: that the Inward correspondence be accepted and the Outward be approved
Moved: Fiona Seconded: Ian Carried
8. **Staff Financial/Operational Report** Nil received
9. **Update from Working Groups**
Manager's Report
Maurice Field (site 97) has asked if his water connection is allowed as it has a stop cock to shut the mains water off. (Yes, as it can be turned off, it is not permanent).
The Cub Cadet has been repaired. The coils needed to be replaced and a service was done at the same time.
Oskar can install the 5000L auxiliary tank at the pump station at the end of February.
There was a water leak at site 63 that has since been repaired.

Now might be the time to replace the guest BBQ for the camp as it is becoming a safety hazard for guests, as the buttons and switches don't work properly.

Madang Enterprises quoted for tree felling – tree has subsequently been cut down.

The basketball hoop needs to be thrown out – it's not repairable.

Can a new water tank please be considered? We had to get Robsons in twice in January to replenish our water.

The Wi-Fi is not working as it should. I have trouble connecting to CCC Corp, and the office printer can't scan and only sometimes prints.

CCC Rep Report

Nil

10. General Business

Fiona

Raised the issue of Freedom Campers parking right between the Camp and the sea. She requested that Ian write to the Banks Peninsula Community Board requesting a change of the by-law to prohibit Freedom Camping on the Duvauchelle foreshore, Seafeld Road and Onawe Flat Road.

Jacque

Noted that Campervans have been seen being washed down at the boat wash.

Site 97 has no room to park their car, so they park it by the playground.

There is a loose boat cover on site 16/17

Bruce

The ladies toilet door at the top block keeps being jammed open – embarrassment ensues!!

Meeting closed at 6.40pm.

11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 18 March 2024