

## Stanley Park Reserve Committee

### MEETING MINUTES

**Minutes of the Ordinary Meeting held:**

**Date:** 16/08/2023

**Time:** 9.30 am

**Venue:** Akaroa Yacht Club

#### **Present**

Rod Naish Chair, Elizabeth Haylock, [acting secretary for T Richardson] Chris Mangles, Grant Ryan, Barry Brunton,

#### **In Attendance**

Fiona Waghorn,

#### **1. Apologies**

Kit Grigg, Tim Richardson

Mover: Grant Ryan / Seconder: Chris Mangles

#### **2. Declarations of Interest**

nil

#### **3. Public Forum**

nil

#### **4. Confirmation of Minutes**

Triennial Meeting 02/03/23

Confirmed informal meeting notes

Meeting 17<sup>th</sup> June cancelled

Moved: R Naish / Seconded: Grant Ryan

#### **5. Matters Arising**

1. Track to Rue Noyer: the committee has in the past discussed the desirability to preserve access for the community up and down this popular track. Chris Mangles is looking into the

survey plans and aims to chat with neighbouring landowners, and to report back with what he discovers.

2. The track for the kissing gate near the park front entrance has been damaged by weather, it is safety dangerous especially to walk down, requires repair and refining. This is noted in health & safety report.

3. Fiona Waghorn reported road reserve track below Goughs on Beach Rd has been investigated by CCC and would be very expensive to reinstate. It is recommended that the public walk down road if walking via Julius Place and pick up track lower down.

## 6. Health and Safety

"The risk register for the park has been updated identifying one new High risk issue and two Moderate risk issues that need to be addressed urgently to prevent injury.

**We ask that staff open this and action.**

<https://docs.google.com/document/d/1vtHTFEv67qqLhzKnGrNsWMhZCmPVx5l8D5wBdaqMZHg/edit?usp=sharing>"

## 7. Correspondence

Re Reserve Committee induction meetings from

**Natasha McDonnell**

**Kaitohutohu Mana Whakahaere – Banks Peninsula Governance Advisor**

Te Hāpori Tautoko me te Rōpū Rangapū / Community Support & Partnerships Unit

## 8. Triennial Plan

### Staff Financial/Operational Report

Fiona Waghorn, Community Partnership Ranger was in attendance to work through our budget / needs for the Triennial Plan.

6 weekly roadside mow of boundary Penlington Place required.

6 weekly check and cut / spray of grass & growth on steps leading into park from Beach Road and top of Watson St entrance.

3 monthly weed eat / spray of tracks and weeds in park esp. keeping a check on old man's beard.

3 monthly check of all fences.

3 monthly mow of top paddock Penlington Place if necessary.

One off,

Clear Ngaio & Poroporo from top of park by stile, fence compromised.

Clear viewing point bottom of park overlooking wharf.

Clear broken totara & kowhai broken down under weight of muehlenbeckia in storm.

Clear ongaonga off side of tracks.

Place gravel on entrance and exit of Penlington Place entrance, very muddy and slippery.

## **9. Update from Working Groups**

nil

## **10. General Business**

1. Reserve Committee Induction Meeting. Barry Brunton & Elizabeth Haylock attended this. Barry gave a report on the meeting. It was worthwhile and informative.

We need to get hard copies of the Handbook which will be available after the 3 induction meetings. E Carter who is working on this will include amendments from these meetings.

2 .Meeting rooms. It was discussed by Rod that since the earthquake after the CCC Service centre was closed that the Akaroa Yacht Club allowed us to meet there helping us out as a community group. Now the Service centre has a council meeting room it was suggested that we investigate holding our meetings in a council facility and booking our meetings there.

E Haylock agreed to check this out and book for this year and next years meetings.

Moved we write a letter to the Akaroa Yacht club thanking them for the use of their facilities. E Haylock will do this.

**Meeting dates for 2024 booked and confirmed, Akaroa Service Centre.**

To be held at Akaroa Service Centre Boardroom. 9.30am

Wednesday February 21<sup>st</sup>

Wednesday May 15<sup>th</sup>

Wednesday August 21<sup>st</sup>

Wednesday November 20<sup>th</sup>

## **11. Next Meeting**

Wednesday 15th November 2023 at the Akaroa Service Centre Boardroom

In Attendance, Delia Walker, Parks & Recreation Planner who will work with us on updating the detail section on Stanley Park and look at our key priorities and overall goals .

**The meeting closed at 10.30am.**